

STUDENT GROUP GO ABROAD SUBSIDY

OIA, YUNTECH



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YunTech

Who can Apply?

Student group with **YunTech academic status**, which group consists of at least **5 undergraduate students** or at least **2 graduate students**.





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Apply Date

- 1 November 1-25**
(go abroad next
January to June)
- 2 May 1-25**
(go abroad in July to
December in the same
year)



◆ *OIA YUNTECH* ◆
**STUDENT GO
ABROAD SUBSIDY**

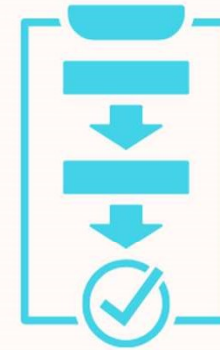


◆ **HOW TO APPLY?** ◆



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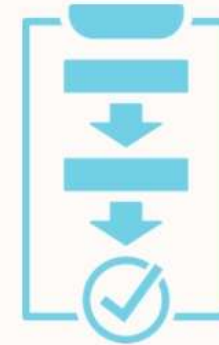
Apply Procedure (I)

1. Applicants (by group) should prepare two copies of each of the following documents, and send them to the Office of International Affairs (OIA) after passed the preliminary review by their department (signed by the applicant, advisor, department staff and supervisor of the department).
- Application Form
 - Proposal
 - Student List
 - Consent form of student's parent or guardian
 - A photocopy of the agree letter of the interviewed unit



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Apply Procedure (II)

2. After deliberation by the Committee, OIA will notify the Department to inform the application team.

Important notes about leave

3. Grantee must apply for official business leave for going abroad on the Student Leave

Application Online System (in YunTech SSO) in advance. Students participating in various activities on weekdays or holidays (including summer and winter vacation) for an official purpose, with no courses scheduled at YunTech during the leave, are still required to log into the Student Leave Application Online System to apply for leave.



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Information about the Grant

1. The total amount of subsidy for each person is up to NT\$10,000, but for each group is limited to NT\$100,000 at most.
2. Grant Items(grantees have to pay by themselves in advance):
include air tickets, material costs, registration fees, administrative fees or insurance fees.
3. Although the application case complies with the relevant regulations, the subsidy may not be granted due to insufficient funds



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Notes

1. With extra funding from else institution (outside school) is allowed, but not inside school.
2. Every student can be granted only once during his/her school system period.
3. After the subsidy is approved, those who have not gone abroad or any change (time, place, etc.) for some reasons have to inform the OIA contact person.





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Contact Person

Name: Ms. Li,

Phone : 05-5342601 #2381

Email : liching@yuntech.edu.tw

